

BOARD OF COUNTY COMMISSIONER'S MINUTES

April 18, 2011

The regularly scheduled meeting of the Board of County Commissioners was called to order this 18th day of April, 2011, in meeting room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rusty Sullivan, Chairman
George Skinner, Vice-Chairman
Rod Cleveland, Member
Tammy Howard, Secretary

Others present were: David Batton, Assistant District Attorney, Christine Brannon, Melinda Duke, Denise Ellison, Brenda Wakeman, David Tinsley, Dan Cary, Peggy Laizure, Paula Roberts, Anette Pretty, Tarran Manning, Loe Lester, Carrie Davis Sherrie Autry, Shari Kinney, Chuck Ellsworth, Barry Roberts, Bob Dill, William Francis and Rhonda Hall.

Rusty Sullivan moved, seconded by George Skinner, to table the minutes of the Regular Meeting of April 11, 2011.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes;.
Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rusty Sullivan moved, seconded by George Skinner to accept the bids and table the awarding and/or rejecting of County Bid #HD-1498 – One-Year (1) Non-Encumbered Contract for Lawn Care Services for the Cleveland County Health Department locations at 424 S. Eastern, Moore and 250 12th Avenue, N.E., Norman, OK.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rusty Sullivan moved, seconded by George Skinner to accept the bids and table the awarding and/or rejecting of County Bid #HD-1499 – Landscape Project for the Cleveland County Health Department located 250 12th Avenue, N.E., Norman, OK.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Upon the request of Brenda Wakeman, Rusty Sullivan moved, seconded by George Skinner, due to so many line items to accept the bids and table the awarding and/or rejecting of County Bid #HWY-1500 – Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from May 5, 2011 thru August 4, 2011.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes;.
Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, George Skinner moved, seconded by Rod Cleveland, to award and/or Reject per the bid summary, where low bidder is not awarded there is an explanation for County Bid #HWY-1494 – One-Year (1) Non-Encumbered Contract for Highway and Bridge Materials for the County Commissioners. The bid term will be from May 5, 2011 and ending on May 4, 2012.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to award to low bidder Kirby-Smith in the amount \$56,540.00 for County Bid #COM3-1495 – The Purchase of one (1) or more, 2006 or newer, Pneumatic Tire Roller with less than 300 hours of usage for the Cleveland County Commissioners.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to table to the end of the meeting Item #3 – Old Business - Award and/or Reject, County Bid #HD-1496 – Clinic Renovation Project for the Cleveland County Health Department located at 250 12th Avenue, N.E., Norman, OK.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes;
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to pass the adoption of the Burn Ban for 2-weeks as recommended by the Director of Safety and Emergency Management as per the Oklahoma Statute Title 2 Section 16-26.B.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the action on the offer with amendments from the Department of Transportation in the amount of \$82,625.00 for .79 acres within the NE ½ of Section 2 T7N R2W, for new right-of-way at the Cleveland County District #3 Barn located at 9050 Hwy 77, Noble, OK.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve payment from Pottawatomie County Safety Center to house inmates for the month of March, 2011, Invoice #1648, dated 3-31-11 for the amount of \$17,952.00.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes;
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve a Commercial Pest Control Agreement between the Cleveland County Health Department and Terminix for the 424 S. Eastern, Moore, OK location. The agreement shall be in effective for twelve (12) months with a quarterly payment of \$125.00.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Emergency and Transportation Revolving, ETR Fund between Cleveland County Board of County Commissioners and the Oklahoma Cooperative Circuit Engineering District Board. This is for the Cleveland County District #1 project S.W. 164th Penn & Western. The contract agreement amount is \$400,000.00.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Emergency Purchase Order #2011-4897 to KSM Exchange, LLC for the amount of \$4,448.21 for the District #3 County Commissioner. Per Oklahoma Statute Title 19 Section 1505.I.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes;
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the March, 2011 monthly reports of the following:

- a. Tammy Howard, County Clerk
- b. Paula Roberts, Election Board Secretary

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

11-0033 – SM2	11-0929 – T2A
11-0036 – SM2	11-1132 – T2A
11-0038 – SM2	11-3188 – T2A
11-0294 – SM2	11-3372 – T2A
11-3644 – B2A	11-3471 – T2A
11-4037 – B2A	11-4088 – T2A
11-4415 – SA2	11-4448 – T2A
	11-4532 – T2A

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the following Blanket Purchase Orders submitted from the following Departments:

a. **District #2 Warehouse:**

11-4925 – T2A	Mid-West Hose & Specialty	\$ 750.00
11-4926 – T2A	Transcript Press, LLC	\$ 500.00

b. **District #3 Warehouse:**

11-4863 – T2A	Clark Oil Distributors, Inc.	\$1,000.00
11-4866 – T2A	C.L. Boyd Company, Inc.	\$2,500.00
11-4868 – T2A	Warren Cat	\$3,000.00
11-4869 – T2A	James Supplies & Rental Co.	\$ 500.00
11-4910 – T2A	Perfection Equip. Co. Inc.	\$1,500.00
11-4911 – T2A	Pearson Lumber & Home Care	\$ 750.00

11-4918 – T2A	Warren Cat	\$2,500.00
11-4919 – T2A	Dub Ross Company	\$1,500.00

c. **Building Maintenance:**

11-4856 – SM2	J.D. Thompson & Assoc. Inc.	\$3,000.00
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e. **Health Department:**

11-4916 – MD2	Copelin’s Office Center	\$10,000.00
11-4924 – MD1A	Vivian Gibson	\$ 500.00

f. **Sheriff’s Department:**

11-4858 – B2A	Reynolds Ford, Inc.	\$2,000.00
11-4859 – B2A	Slaughterville Tire Shop	\$ 500.00
11-4907 – B2A	United Refrigeration, Inc.	\$ 500.00
11-4908 – B2A	American Elevator Co., Inc.	\$ 474.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes;.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 10/11

a. General Fund	\$	71,954.02
b. Highway Fund		67,747.21
c. Health Fund		291,261.01
d. County Clerk Preservation Fund		11,610.55
e. Fair Board Fund		1,053.42

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

No New Business to come before the Board.

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

Rod Cleveland moved, seconded by George Skinner, to award to low bidder Scott Rice in the amount of \$41,019.00 County Bid #HD-1496 – Clinic Renovation Project for the Cleveland County Health Department located at 250 12th Avenue, N.E., Norman, OK.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes;.
Motion Carried.

The Board presented to Paula G. Roberts, Election Board Secretary for 22 years of Service to Cleveland County a plaque of appreciation.

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

(Clerk’s Note: the agenda was posted on 04-14-2011 at 3:47 p.m.)